

Education 105 (Sections 1 and 2)

Study Skills; Syllabus - Fall 2019

Instructor: W. Konieczki

Office Hours: Monday 10:00 am, Wednesday 10:00 am.

Office: 143 CBB

Or by appointment ☺

Phone: none ☹

Email: bkoniecz@uwsp.edu

Textbook: none

The purchase of a three-ring binder, (1 inch) is highly recommended.

MEETINGS	MEETING TIMES
Lecture	M, W. 9:00-9:50 A.M. ALB 018F

Course Objective: Education 105 is designed to enable students to think critically about many aspects of college life. This course is designed with new students in mind. On-campus resources such as Academic Advising, Tutoring Services and others will be examined. Skills and strategies such as goal setting, reading, writing, time management, effective notetaking, study techniques and test preparation will be discussed.

Course Requirements: This course consists of two 50-minute lectures per week for 8 weeks. You will be required to attend regularly, complete several homework assignments, participate in various in-class activities and turn in a final written project.

Grading: Points for this course will be assigned as follows:

Homework assignments	50 points
In-class activities	20 points
Final Project	25 points
Attendance/Participation	15 points
Total:	110 points

Final grades will be assigned based on the following percentages:

A	= $\geq 93\%$	B-	= 80-82%	D+	= 67-69%
A-	= 90-92%	C+	= 77-79%	D	= 60-66%
B+	= 87-89%	C	= 73-76%	F	= < 60%
B	= 83-86%	C-	= 70-72%		

- Attendance:** Attendance for lecture is mandatory - past experience has shown there is a strong positive correlation between the amount of time a student spends in class and her/his final grade. It is **your** responsibility to get the notes for any missed classes. Make-up work will be provided only in the case of serious illness (requiring a doctor's care), or the death of a close relative.
- E-mail:** UWSP students are encouraged to check their e-mail regularly (five + times per week) for information from the university and/or instructors. If you are using an e-mail account other than your campus account to contact me, be sure your full name is included in the message.
- Academic Conduct:** All students are expected to follow the ethical practices of neither giving nor receiving any unauthorized assistance on all of their work in this class. Additionally, all students are expected to not divulge the nature or content of any questions or answers on exams to any other student or groups of students. If there are suspected violations of academic misconduct, as defined by the UWSP Chapter 14.03(1) code, then the Chapter 14 policies and procedures will be invoked. See web page at <http://www.uwsp.edu/dos/stu-academic.aspx> for details. **Any student that removes an exam from the classroom may be given a failing grade for the course.**
- Electronic Devices:** Cell phones should be **turned off** and put away during a class. No other communication or musical devices are allowed. Students needing a foreign language dictionary may use one, as long as it has no other writing or examples in or on it. No video or audio recording of lectures is permitted without the prior written authorization from the instructor.
- Extra help:** Tutors are available to help students with any subject material. Interested students are encouraged to contact the Tutoring-Learning Center. (ALB, room 018)
- Study Aids:** Supplemental handouts may be provided during particular lectures. Lecture PowerPoint presentations (in a condensed format) will be made available to registered students through the course link in Canvas. Please note that lectures may only appear on Canvas **after** each lecture is given, and students must recognize the content of these files **cannot** replace regular class attendance.
- Note:** This is a tentative syllabus. The instructor reserves the right to make amendments to this document. Also, lectures and course materials may **not** be distributed or posted in any on-line format without permission from the instructor.